



RCRL Board Meeting
August 7, 2023
At Louisville Tennis Club and Via Zoom

In attendance (21): Hannah Barnes, Alison Scott, Cynthia Vogt, Cammie O'Connell, Lori Cook, Lucy Spickard, Katy Andrews, Carol Tittel, Mary Beth Arnett, Cheryl Mitchell, Mary Albretson, Sheryl Stone, Jane Brunning, Katie Sullivan, Mindy Terrell, Amy Shiels, Laurie Wood, Carley Rutkowski, Amy Sheehan, Jen Wood, Mary McLaughlin

The meeting was called to order by President Hannah Barnes at 5:01 p.m.

Carol Tittel motioned to approve minutes from last meeting. Sheryl Stone seconded. Motion approved

Financial Report – Cynthia Vogt:

Cynthia shared the financial report via pdf and the year on year budget update.

Cynthia reported a loss of \$4,098.77.

Balance sheet (As of June 30, 2023) Total Liabilities and Equity: \$31,426.95

Cynthia informed the board that there were 1,419 River City registrations in July. She also confirmed that the insurance has been paid and P.O Box will be paid soon.

Lucy Spickard motioned to approve financials. Carol Tittel seconded. Motion approved.

Data Administrator – Jody Lorenz:

Jody informed the board that schedules were all entered on MatchTime app. While performing a download she found at least 500 missing birthdays which could mean missing waivers. This could also be an issue with the Masters level. It was determined that Jody should send the captains a list of their players which birthdays were missing or had entered bogus birth dates.

Jody asked what to do with player rating forms she had received. Lori Cook told her to store the forms for the league and reminded directors to send forms received to Jody.

Jody has decided she would use her own laptop for her work as data administrator. She asked if they could remove Dawn Clover from the directory and website and put her name and admin email account to keep River City emails separate from her personal account.

C1 Schedule (Action Item)

It was discussed about merging C1 into B3 division. Jody said that this could make it 12 teams in B3 which would make it a packed schedule with 33 matches and no byes which would use up all available dates before the end of the season. There is one C1 team that does not meet the minimum players. This team is just 2 players short. It was decided to give Carley Rutkowski's team till Wednesday 8/9 to register enough players or they could have the players join other B3 teams. Hannah asked Katie to give B3 captains a heads up about the merging of C1 and B3 which would change the schedule.

Carol Tittel motioned to approve C1 to move into B3. Lucy Spickard seconded. Motion approved

Vice President – *Cammie O'Connell*

Nothing to Report

President Elect / Secretary – *Alison Scott*

Nothing to report

Past President's – *Lori Cook*

Lori said there were 2 directors' trainings which several attended both. Lori brought folders for directors that were not able to attend which included information about job descriptions and teams in their division. Lori said if anyone had questions to reach out to her.

President – *Hannah Barnes*

Hannah shared 23-24 meeting schedule and the possibility of having a lunch instead of a dinner for December meeting.

Hannah brought samples of merchandise that would be logoed for RCRL site merchandise. Once the site is up and running directors will be notified so they can let their division know.

Hannah reported the issue of not being to access rules page from website so it should be fixed.

Hannah received an inquiry from a company wanting to be a sponsor for RCRL. She said she would take an action item to come back in September to address different tiers of sponsorship.

There was a discussion of some reported frustration of using SITC in Southern Indiana. Hannah said she would follow up with an email with her response addressing the concern so the directors of the divisions being affected would have a sample of talking points.

Directors Reports:

A1 - Jen Wood – nothing to report

A2 - Katy Andrews - nothing to report

A3 - Carol Tittel - one captain asked about clubs providing water on the courts. Carol was curious if we could ask the clubs if water could be required.

B1- Laurie Wood - one new player joined but is injured and can not be rated yet

B2 - Jane Bruning- nothing to report

B3 - Katie Sullivan - player asked about clubs providing water

M1 - Mindy Terrell - nothing to report

MM - Sheryl Stone - nothing to report

MII –Lucy Spickard – nothing to report

Laurie Wood Motion to Adjourn. Jane Bruning seconded. Motion approved

Next meeting will be **Monday, September 11, 2023 at 5:00 p.m.** at Louisville Tennis Club.

RCRL Board Meeting Schedule (5pm at LTC, Herr Lane):

2023: 08/07; 09/11; 10/09; 11/13; 12/11* **2024:** 02/12; 03/11; 04/08; 05/13; 06/10**; 07/08

*December time/location TBA; **June meeting starts at 4:00pm

River City Racquet League
Profit & Loss Budget vs. Actual
 July 1 through August 5, 2023

	Jul 1 - Aug 5, 23	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Other Types of Income				
RCRL Social Event	0.00	9,000.00	-9,000.00	0.0%
Total Other Types of Income	0.00	9,000.00	-9,000.00	0.0%
Program Income				
League Fees	24,123.00	27,625.00	-3,502.00	87.3%
Total Program Income	24,123.00	27,625.00	-3,502.00	87.3%
Total Income	24,123.00	36,625.00	-12,502.00	65.9%
Expense				
Annual Fees	0.00	15.00	-15.00	0.0%
Bank Fees	1,127.64	1,408.88	-281.24	80.0%
Director/Board Gifts	0.00	1,200.00	-1,200.00	0.0%
Donations	0.00	3,000.00	-3,000.00	0.0%
Meeting Meals-Refreshments	0.00	300.00	-300.00	0.0%
Office Expense				
Office Supplies	105.95	150.00	-44.05	70.6%
Website	0.00	350.00	-350.00	0.0%
Total Office Expense	105.95	500.00	-394.05	21.2%
Operations				
Postage, Mailing Service	0.00	24.19	-24.19	0.0%
Printing and Copying	270.94	250.00	20.94	108.4%
Supplies	0.00	175.00	-175.00	0.0%
Telephone, Telecommunications	160.96	175.00	-14.04	92.0%
Total Operations	431.90	624.19	-192.29	69.2%
Other Types of Expenses				
Insurance - Liability, D and O	1,833.81	1,850.00	-16.19	99.1%
Total Other Types of Expenses	1,833.81	1,850.00	-16.19	99.1%
RCRL Social Event				
Awards	0.00	3,500.00	-3,500.00	0.0%
Decorations	0.00	1,250.00	-1,250.00	0.0%
Misc	0.00	250.00	-250.00	0.0%
Venue	0.00	14,500.00	-14,500.00	0.0%
Total RCRL Social Event	0.00	19,500.00	-19,500.00	0.0%

11:07 AM

08/05/23

Accrual Basis

River City Racquet League
Profit & Loss Budget vs. Actual
July 1 through August 5, 2023

	<u>Jul 1 - Aug 5, 23</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Subcontracting				
Data Administrator	0.00	4,000.00	-4,000.00	0.0%
League Management	0.00	4,062.50	-4,062.50	0.0%
Subcontracting - Other	3,547.50	0.00	3,547.50	100.0%
Total Subcontracting	<u>3,547.50</u>	<u>8,062.50</u>	<u>-4,515.00</u>	<u>44.0%</u>
Total Expense	<u>7,046.80</u>	<u>36,460.57</u>	<u>-29,413.77</u>	<u>19.3%</u>
Net Ordinary Income	<u>17,076.20</u>	<u>164.43</u>	<u>16,911.77</u>	<u>10,385.1%</u>
Net Income	<u><u>17,076.20</u></u>	<u><u>164.43</u></u>	<u><u>16,911.77</u></u>	<u><u>10,385.1%</u></u>

River City Racquet League

Balance Sheet

As of June 30, 2023

	<u>Jun 30, 23</u>
ASSETS	
Current Assets	
Checking/Savings	
Stock Yards Bank	30,578.97
Total Checking/Savings	<u>30,578.97</u>
Total Current Assets	30,578.97
Fixed Assets	
Furniture and Equipment	847.98
Total Fixed Assets	<u>847.98</u>
TOTAL ASSETS	<u>31,426.95</u>
LIABILITIES & EQUITY	
Equity	
Opening Balance Equity	12,604.23
Unrestricted Net Assets	22,921.49
Net Income	<u>-4,098.77</u>
Total Equity	<u>31,426.95</u>
TOTAL LIABILITIES & EQUITY	<u>31,426.95</u>

River City Racquet League

Profit & Loss

08/05/23

July 2022 through June 2023

Accrual Basis

	<u>Jul '22 - Jun 23</u>
Ordinary Income/Expense	
Income	
Other Types of Income	
RCRL Social Event	6,460.00
Total Other Types of Income	6,460.00
Program Income	
League Fees	24,375.00
Total Program Income	24,375.00
Total Income	30,835.00
Expense	
Annual Fees	15.00
Bank Fees	1,246.40
Director/Board Gifts	1,134.96
Donations	3,500.00
Meeting Meals-Refreshments	262.40
Office Expense	
Office Supplies	128.24
Website	140.00
Total Office Expense	268.24
Operations	
Postage, Mailing Service	138.00
Printing and Copying	167.48
Supplies	149.18
Telephone, Telecommunications	158.89
Total Operations	613.55
Other Types of Expenses	
Insurance - Liability, D and O	1,748.37
Total Other Types of Expenses	1,748.37
RCRL Social Event	
Awards	2,456.97
Decorations	1,160.70
Misc	192.18
Venue	15,275.00
Total RCRL Social Event	19,084.85
Subcontracting	7,060.00
Total Expense	34,933.77
Net Ordinary Income	-4,098.77
Net Income	<u><u>-4,098.77</u></u>

River City Racquet League
Balance Sheet
As of August 5, 2023

	<u>Aug 5, 23</u>
ASSETS	
Current Assets	
Checking/Savings	
Stock Yards Bank	47,655.17
Total Checking/Savings	<u>47,655.17</u>
Total Current Assets	47,655.17
Fixed Assets	
Furniture and Equipment	847.98
Total Fixed Assets	<u>847.98</u>
TOTAL ASSETS	<u>48,503.15</u>
LIABILITIES & EQUITY	
Equity	
Opening Balance Equity	12,604.23
Unrestricted Net Assets	18,822.72
Net Income	17,076.20
Total Equity	<u>48,503.15</u>
TOTAL LIABILITIES & EQUITY	<u>48,503.15</u>

River City Racquet League

Profit & Loss

08/05/23

July 2023 through June 2024

Accrual Basis

	<u>Jul '23 - Jun 24</u>
Ordinary Income/Expense	
Income	
Program Income	
League Fees	24,123.00
Total Program Income	<u>24,123.00</u>
Total Income	24,123.00
Expense	
Bank Fees	1,127.64
Office Expense	
Office Supplies	160.96
Office Expense - Other	<u>105.95</u>
Total Office Expense	266.91
Operations	
Printing and Copying	<u>270.94</u>
Total Operations	270.94
Other Types of Expenses	
Insurance - Liability, D and O	<u>1,833.81</u>
Total Other Types of Expenses	1,833.81
Subcontracting	<u>3,547.50</u>
Total Expense	<u>7,046.80</u>
Net Ordinary Income	<u>17,076.20</u>
Net Income	<u><u>17,076.20</u></u>