



Board Meeting Minutes  
Mon., April 12, 2021  
At Louisville Tennis Club and via Zoom

**In attendance (21):** Hannah Barnes, Janie Bean, Ellana Bessen, Jennifer Bray, Jane Bruning, Dawn Clover, Lori Cook, Shannon Cooper, Leslie Fowler, Kimberly French, Darci Gressick, Jennifer Goselin, Kristie Jordan, Jennifer Kline, Cammie O'Connell, Jennifer Reeder, Alison Scott, Laura Smith, Deb Thornton, Kristy Warstler, Cynthia Vogt

The meeting was called to order by President Laura Smith at 5 p.m.

Cynthia Vogt asked that the March minutes be amended to include the document information for the tax submission, the document was a 1099-NEC. Deb Thornton motioned to approve the minutes as amended. Janie Bean seconded the motion. Motion approved.

***Data Administrator - Dawn Clover:***

Dawn reported that the officers met with Jeremy Bruck of [TennisPoint.com](http://TennisPoint.com) to check out the online league management system. A switch away from TopDog is being considered because of some of the functions on TopDog are not as user-friendly and the scheduling mechanism is outdated making it more difficult to get the schedules prepared each year. Bruck, who works with teams in Atlanta, is also a player and developed the site. The site is able to accommodate the needs of River City. The system will cost \$2.50 per player registration versus \$1 for TopDog. However, Dawn said she does not believe the site will charge us to customize, which has meant additional fees through TopDog. She will confirm with Jeremy Bruck.

TennisPoint also has an app that members may use. Laura Smith said an additional session with Bruck may be conducted before the May meeting so that any interested directors or co-directors may check out the system. Kristie Jordan said there is also an online tutorial for people who would like to checkout the site on their own.

Laura Smith suggested that the board could vote on the change in May so that if the league moves to the new system it can be online for rostering this summer.

***Financial Report - Cynthia Vogt :***

Cynthia said 5 additional people registered in the last month. She shared the monthly financial statement (attached) and the year on year budget update. Without a banquet last season or this season, and no awards this year, the organization is way under budget for the year.

Deb Thornton asked about the bank fees on the financial statement. Cynthia explained that it is a fee the organization pays to be able to accept credit card payments by members.

Profit and Loss (7/20 - 4/21) : \$16,422.73

Balance Sheet (As of April 11, 2021) Total Liabilities and Equity: \$45,724.01

***Vice President - Kristie Jordan:***

Kristie is assisting Dawn Clover in getting information about converting the online team management to TennisPoint.

***Past President- Leslie Fowler***

Leslie reported that the nominating committee had a slate for consideration that was not complete. Nominations were taken from the floor for two positions. Officers change in July, the present co-directors progress to directors in October, and new co-directors also come in at that time.

President - Lori Cook

Vice President- Cammie O'Connell (from the floor)

President- Elect/Secretary - Hannah Barnes (from the floor)

Treasurer - Cynthia Vogt

Co-Directors

A1 - Amy Lavin

A2 - Jennifer Grimes

A3 - Diana Schaller (effective immediately to fill empty position)

A3 - Janice Lechleiter (effective in the fall when directors change)

B1 - Wanda O'Donnell

B2 - open

B3 - Jen Agurto

Masters 1 - Sarah Walker

MidMasters - Janice Clark

Masters 2 - Jody Lorenz

Director

B2 - Gail Mansfield (effective immediately to replace Darci Gressick)

Janie Bean motioned to accept the slate of candidates, Shannon Cooper seconded the motion. Motion approved.

Hannah Barnes motioned to elect all nominees, Janie Bean seconded. The officers were approved.

***President Elect/Secretary - Lori Cook***

The Grievance Committee met to discuss a grievance filed at A1. The teams ran out of time and had three courts still playing. Two courts played, and the third had a dispute about continuing or rescheduling. The committee voted to have the teams complete the third court within a week of the committee ruling. The match was completed, Lori said. Dawn Clover said the score has not been entered. Lori said she would reach out to the teams to make sure scores were submitted for Dawn to enter.

Lori suggested tabling the previous rule revision that was to be voted upon at this meeting, and voting on it with the additional changes being proposed by the Rules Committee. The committee met again in March to consider changes to update and amend the Bylaws and Rules. After the board reviewed the suggested changes, Hannah Barnes suggested some changes in verbiage, and the revisions are attached. These changes will be voted upon at the May meeting.

***Directors Reports:***

***A1 - Ramona Watkins (unable to attend)***- Nothing to report.

***A2 - Hannah Barnes*** - An update needs to be made to co-director Jen Goselin's e-mail address.

***A3 - Jennifer Reeder*** - Teams are beginning to talk about next season and letters of intent. Two new players registered. She reports two teams plan to merge.

***B1 - Cammie O'Connell*** - Reported feedback from teams that they would have liked to have more matches this season. The division has 11 teams which only allowed for two rotations.

***B2 - Darci Gressick*** - Darci thanked everyone and said it had been a pleasure serving on the board. She is resigning the remainder of her term.

***B3 - Shannon Cooper*** - Shannon reported she expects fewer teams to submit letters of intent in the division for the coming year.

***Masters 1 - Janie Bean*** - Nothing to report.

***MidMasters - Kimberly French***- Nothing to report.

***Masters 2 - Deb Thornton*** - Nothing to report.

Dawn Clover asked the directors to notify her of any matches that were not played and still need to be deleted from the system.

***President - Laura Smith***

Laura said the board needed to go back and officially vote upon decisions that had been discussed earlier in the season.

First, was the decision not to penalize teams for forfeits based upon the fact that many had players who were concerned about playing during the pandemic. Laura said by not penalizing teams, that would include awards, mandatory move-ups and move-downs.

Hannah Barnes motioned that River City Racquet League Rules Sec. VII. Awards be suspended for the 2020-21 season. Kimberly French seconded the motion. The motion was approved.

Janie Bean motioned that Sec. IV. B. 5. a. 1-4 regarding team placement and mandatory move-up and move-down also be suspended for the 2020-21 season. Kimberly French seconded the motion. Jennifer Reeder expressed concern about teams who were at the top of their divisions wanting to progress not automatically being bumped up. Laura Smith said teams would still be allowed to submit requests for waivers with their Letter of Intent for the next season to request a move up or down. The motion was approved.

Hannah Barnes motioned to suspend for the 2020-21 season the RCRL Rule 6. F. 5. regarding teams forfeiting more than 25 percent of matches being penalized. Janie Bean seconded the motion. Motion approved.

Hannah Barnes also motioned to suspend for the 2020-21 season the RCRL Rule 6. I. 2. regarding match play based upon the JCPS school schedule. The league continued to play even while the schools were doing remote learning. Deb Thornton seconded the motions. The motion was approved.

Laura Smith said the insurance company suggested the waiver signed by players at the beginning of the season should be expanded to include language acknowledging RCRL is not responsible for the spread of communicable disease among players. Laura is having former president and attorney Susan Turner review it before it is voted upon at the next meeting.

Laura will make sure changes for the season are posted on the website. She said she also has updated the site to include Michael O'Shea at Springhurst as a rating professional for new players.

After discussion about the dates of upcoming meetings, it was decided the the date for Letters of Intent should be changed to June 1 instead of June 8 so that they are completed before any June meetings. Cammie O'Connell motioned to make this change in the rules. Deb Thornton seconded. The change will be included with other rules changes at the May meeting.

The next meeting will be at 5 p.m. on May 10.

The meeting was adjourned at 6:05 p.m.

7:59 AM  
04/11/21  
Accrual Basis

River City Racquet League  
Profit & Loss  
July 2020 through June 2021

	Jul '20 - Jun 21
Ordinary Income/Expense	
Income	
Program Income	
League Fees	22,665.00
Total Program Income	22,665.00
Total Income	22,665.00
Expense	
Annual Fees	15.00
Bank Fees	1,044.99
Donations	2,000.00
Office Expense	
Office Supplies	99.06
Website	280.00
Office Expense - Other	233.19
Total Office Expense	612.25
Operations	
Postage, Mailing Service	80.00
Supplies	29.67
Total Operations	109.67
Other Types of Expenses	
Insurance - Liability, D and O	1,306.29
Total Other Types of Expenses	1,306.29
RCRL Social Event	
Awards	-291.93
Total RCRL Social Event	-291.93
Refunds	30.00
Subcontracting	1,416.00
Total Expense	6,242.27
Net Ordinary Income	16,422.73
Net Income	16,422.73

7:59 AM  
04/11/21  
Accrual Basis

River City Racquet League  
**Balance Sheet**  
As of April 11, 2021

	<u>Apr 11, 21</u>
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
PNC Bank	44,876.03
Total Checking/Savings	<u>44,876.03</u>
Total Current Assets	44,876.03
Fixed Assets	
Furniture and Equipment	847.98
Total Fixed Assets	<u>847.98</u>
<b>TOTAL ASSETS</b>	<b><u>45,724.01</u></b>
<b>LIABILITIES &amp; EQUITY</b>	
Equity	
Opening Balance Equity	12,604.23
Unrestricted Net Assets	16,697.05
Net Income	<u>16,422.73</u>
Total Equity	<u>45,724.01</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>45,724.01</u></b>

**River City Racquet League**  
**Profit & Loss Budget vs. Actual**  
 July 2020 through June 2021

	Jul '20 - Jun '21	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Other Types of Income	0.00	3,000.00	-3,000.00	0.0%
RCRL Social Event				
Total Other Types of Income	0.00	3,000.00	-3,000.00	0.0%
Program Income				
League Fees	22,665.00	22,500.00	165.00	100.7%
Program Income - Other	0.00	0.00	0.00	0.0%
Total Program Income	22,665.00	22,500.00	165.00	100.7%
Total Income	22,665.00	25,500.00	-2,835.00	88.9%
Expense				
Annual Fees	0.00	15.00	-15.00	0.0%
Bank Fees	1,044.25	1,500.00	-455.75	69.6%
Director/Board Gifts	0.00	250.00	-250.00	0.0%
Donations	2,000.00	4,500.00	-2,500.00	44.4%
Meeting Meals-Refreshments	0.00	450.00	-450.00	0.0%
Miscellaneous Expense	15.00			
Office Expense				
Office Supplies	99.06	360.00	-260.94	27.5%
Website	280.00	0.00	280.00	100.0%
Office Expense - Other	233.19			
Total Office Expense	612.25	360.00	252.25	170.1%
Operations				
Postage, Mailing Service	80.00	90.00	-10.00	88.9%
Printing and Copying	0.00	1,600.00	-1,600.00	0.0%
Supplies	29.67	275.00	-245.33	10.8%
Total Operations	109.67	1,965.00	-1,855.33	5.6%
Other Types of Expenses				
Insurance - Liability, D and O	1,306.29	1,580.00	-283.71	82.2%
Other Costs	0.00	0.00	0.00	0.0%
Total Other Types of Expenses	1,306.29	1,580.00	-283.71	82.2%

**River City Racquet League**  
**Profit & Loss Budget vs. Actual**  
 July 2020 through June 2021

	Jul '20 - Jun '21	Budget	\$ Over Budget	% of Budget
<b>RCRL Social Event</b>				
Awards	-291.93	3,000.00	-3,291.93	-9.7%
Food	0.00	6,000.00	-6,000.00	0.0%
Insurance	0.00	325.00	-325.00	0.0%
Misc	0.00	200.00	-200.00	0.0%
Rental	0.00	3,000.00	-3,000.00	0.0%
<b>Total RCRL Social Event</b>	<b>-291.93</b>	<b>12,525.00</b>	<b>-12,816.93</b>	<b>-2.3%</b>
Refunds	30.00		-2,484.00	36.3%
Subcontracting	1,416.00	3,900.00	-2,484.00	36.3%
<b>Total Expense</b>	<b>6,241.53</b>	<b>27,055.00</b>	<b>-20,813.47</b>	<b>23.1%</b>
<b>Net Ordinary Income</b>	<b>16,423.47</b>	<b>-1,555.00</b>	<b>17,978.47</b>	<b>-1,056.2%</b>
<b>Net Income</b>	<b>16,423.47</b>	<b>-1,555.00</b>	<b>17,978.47</b>	<b>-1,056.2%</b>

RCRL Rules Committee Meeting  
Suggested Rules Changes Spring 2021

## By-Laws Changes

### Item 1

The River City Racquet League is a nonprofit corporation organized to provide an atmosphere for **socially** competitive women's tennis. Following are bylaws governing this corporation.

### Item 2

Article III (I) Treasurer.

The Treasurer shall: (1) ...The Treasurer will provide all RCRL financial records for review to persons selected by the Board at the conclusion of ~~every second~~ **each** fiscal year.

### Item 3

Article IV. F. Limitation on Terms of Office

In addition to the provisions in the bylaws pertaining to successive terms of a particular office, no individual **other than the Treasurer** may serve in a combination of roles of officer, division director, or co-director for more than six consecutive years. **The Treasurer may serve beyond the six consecutive years in that capacity only by board of directors vote. The vote must take place each year.**

### Item 4

Article IV. G. Meetings

**1. Any notice required hereunder shall state the time and place of the meeting. Neither the business to be transacted at, nor the purpose of, any regular, special or emergency meeting of the Board of Directors need be specified in the notice.**

**2.** The board shall meet monthly at the time and place set out in the Rules of RCRL, or as published from time to time on RCRL's website.

**3.** Special meetings of the board of directors may be called by or at the request of the President, or by a majority of the directors in office. Notice of any special meeting shall be given at least five days prior thereto by written notice delivered personally or mailed or emailed to each director at her business address. Any director may waive notice of any meeting. The attendance of a director at any meeting shall constitute a waiver of notice of such meeting, except where a director attends a meeting for the express purpose of objecting to the transaction of any business because the meeting is not lawfully called or convened.

**4. Emergency meetings of the Board of Directors may be called by or at the request of the president in a time of crisis (for example, but not limited to, pandemic, natural disaster or civil unrest). Notice of any emergency meeting shall be given by written notice delivered personally, mailed or emailed to each director at her business address.**

### Item 5

Article V: RULES OF RCRL

In addition to the bylaws, RCRL has a set of Rules which are published ~~and distributed to all players in the league.~~ The Rules govern operational matters of interest to all captains and players. The board reviews and revises these Rules annually. The Rules shall be posted on the RCRL website.

## **Item 6**

### Article VI

#### (C) Checks, Drafts, Orders, Etc.

All checks, drafts, or other orders for the payment of money, notes, or other evidences of indebtedness issued in the name of the corporation shall be signed by such officer or officers, agent or agents, of the corporation and in such manner as shall from time to time be determined by resolution of the Board of Directors. **Two signatures are required on each check written.**

## **Rules Changes**

### **Item 7**

I. B. No rule change relating to player eligibility, "strength rosters" or court placement, or division placement for teams shall take effect during a league year. Other rules may be changed by action of the Board during the league year if necessary, to promote orderly and efficient management of the league as a whole. **Board action may be taken to suspend any rule during a league year that is disrupted due to health, safety or other unforeseen circumstances beyond the Board's control. A rule suspension will remain in effect until Board action is taken to revoke the suspension, or a new league year begins.**

### **Item 8**

**II. C. ...Robert's Rules of Order Newly Revised in Brief 3rd Edit. May be consulted as a guide for procedures not addressed by the RCRL Bylaws or Rules.**

### **Item 9**

II. I. RCRL has a Data Administrator appointed by the League President and approved by the Board who is responsible for schedule development, and assisting with issues (such as scores or ratings) in the online-~~TopDog~~ league management system. She serves on the Board with voice but without vote. In addition, the Board may appoint additional persons as assistant administrators for the ~~TopDog~~ **online league management** system.

### **Item 10**

IV. TEAM FORMATION (LETTER OF INTENT) AND DIVISION PLACEMENT (For C2, see Appendix B)

A. 1. The deadline for filing is June ~~8~~-1.

### **Item 11**

V. D. 2. An individual player **may roster on only one team in the A through C divisions in a league year. Players 50 and older also may play on up to 2 Masters level teams according to player placement rules. (See Appendix A2)**

### **Item 12**

**3. O. Home teams are encouraged to provide refreshments/lunch following matches to help promote social engagement with their opponents.**