



**RCRL Board Meeting**  
**May 8, 2023**  
**At Louisville Tennis Club and Via Zoom**

**In Attendance:**

**In Person** - Lori Cook, Hannah Barnes (exited meeting at 5:50pm), Cammie O'Connell, Cynthia Vogt, Sara Walker, Jane Bruning, Sheryl Stone, Amy Lavin, Jody Lorenz, Jennifer Grimes, Mindy Terrell,

**On Zoom** - Wanda O'Donnell, Carol Tittel, Laurie Wood, Janice Lechleiter, Katy Andrews, Lucy Spickard, Gail Mansfield, Shari Fossier

The meeting was called to order by President Lori Cook at 5:04pm.

Sara Walker motioned to approve the minutes from the April meeting. Jennifer Grimes seconded the motion. The minutes were approved by the board.

**Financial Report - Cynthia Vogt**

Cynthia shared with the board that two registrations came in through Tennispoint in April (4/11 and 4/22). Lori will ask Dawn to follow up with Tennispoint as our site should not be accepting registrations after March 31<sup>st</sup>. Allisa Sample and Alexandra Lewis will be allowed to move these registrations to the 2023-24 sesason.

Cynthia will be paying the Churchill final invoice prior to the June meeting. She has received notice of changes to the league's insurance policy. Cynthia is not concerned about referenced changes, but would like another member of the board to review the documentation. Cynthia reminded the board that we have not made a charitable donation yet this fiscal year. Cynthia has not received clarifying RAR still comes under USTA.

The board reviewed the financial statements for March and April.

Amy Lavin motioned for the March financials to be approved as presented. Jennifer Grimes seconded the motion and it was approved by the board.

Sara Walker motioned for the April financials to be approved as presented. Janice Lechleiter seconded the motion and it was approved by the board.

**Data Administrator – Dawn Clover (not present)**

Jody Lorenz, Lori Cook, and Dawn Clover will have a meeting with Jeremy at Tennispoint about scheduler functionality.

**Vice President – Cammie O'Connell**

Cammie updated the board that approximately 300 tickets have been sold for the spring event. Churchill Downs contact has returned some of Cammie's communications now that Derby is over, but some outstanding items remain to be addressed. Our event has been moved to a larger space (Sky Terrace 4) due to increased attendance. The space provides 50 tables and

flowers will be ordered accordingly this week. The event planning committee has been assigned duties for the day of the event. Division awards are tracking to be delivered on time from the vendor. Cammie is collecting a few outstanding payments for tickets and will pick up tickets and distribute later this week. If a team is not coming to the event that earned an award, their awards will be available for pick up at a club and not taken to Churchill Downs.

**President Elect/Secretary – Hannah Barnes**

Upon third reading, Amy Lavin made a motion for the board to approve the revised rules for the 2023-24 season. Sara Walker seconded the motion and the rules were approved by the board.

Hannah shared that board members will be asked to provide meal orders via Groupme for the June meeting.

**Past President – Laura Rock (not present)**

The board suggested that in the division where a vacancy occurred for a co-director, that in addition to drawing the team for the 2023-24 season out of the hat, we draw the remaining teams as well to set a rotation schedule if the situation occurs in subsequent years.

Lori Cook placed M2 division teams into a hat and Jennifer Grimes drew out the Wheeler Team name. This team will need to provide a co-director to serve in the 2023-24 season prior to the start of the season.

The future order of rotation for the M2 division's board service was set as:

- 2023-24 Wheeler
- 2024-25 Steen
- 2025-26 Ward
- 2026-27 (New team in 2023-24 season)
- 2027-28 Thornton
- 2028-29 Lorenz
- 2029-30 Heizer
- 2030-31 Spickard

Carley Rutkowske was added to the slate of candidates as the C1 co-director.

Upon second reading by the board, Jennifer Grimes made a motion for the 2023-23 Slate of Candidates to be approved by the board. Amy Lavin seconded the motion and it was approved by the board.

**President - Lori Cook**

Lori shared that Raise a Racquet will set up a booth at the spring event at Churchill Downs. Lori asked directors to send a reminder to all captains in their division about the June 1 LOI deadline.

Lori shared her progress on developing an online marketplace for RCRL merchandise with a vendor. She was envisioning the site to be ready for launch at the Churchill Downs event. Upon

discussion from the board it was determined that targeting a launch in August with the kickoff for the new season may be better, the board would like a formal contract with the vendor, Cynthia would like clarification on sales tax reporting structure, and the board would like to negotiate a 6-month trial for the site. Wanda O'Donnell shared that other vendors may not have a monthly minimum. Lori will share this feedback with the vendor and report back to the board in June.

The board agreed upon a 4:00pm start time for the June meeting.

### **Director Reports**

A1: Amy Lavin - no report

A2: Jennifer Grimes - no report

A3: Janice Lechleiter - no report

B1: Wanda O'Donnell – no report

B2: Gail Mansfield – not present

B3: Lisa Ogburn Fowler – not present

C1: Shari Fossier – no report

MI: Sara Walker – Reported that Misti Jones from the Raymer team played two matches despite not meeting the age requirement. After some discussion by the board and considering she played only two matches and lost both, no punitive action will be taken. However, the board will ask for dates of birth to be included in registrations and a message will go out to all masters divisions asking captains to double check player ages. Going forward, if it is determined someone is ineligible, matches played will be forfeited.

MM: Sheryl Stone – no report

MII: Ann Heizer – not present

Next meeting will be **Monday, June 5, 2023 at 4:00 p.m.** at Louisville Tennis Club.

Motion to adjourn provided by Sara Walker, seconded by Jennifer Grimes and approved by the board.

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### **2022-2023 RCRL Board Meetings (5pm at LTC, Herr Lane):**

2022: 07/11; 08/08; 09/12; 10/10; 11/14; 12/12 (Alternate location)

2023: 02/13; 03/13; 04/10; 05/08; 06/05 (**4pm**); 07/10

## RCRL 2023-24 RULE REVISIONS

Scoring: A total of 20 match points will be awarded as follows:

1. Court 1 – the winning team receives 6 points
2. Court 2 – the winning team receives 5 points
3. Court 3 – the winning team receives 4 points
4. Court 4 – the winning team receives 3 points
5. Bonus Points –Total the number of games won by each team. If a team wins by 10 or more games, that team receives 2 bonus points. If the difference in games won is 9 or less, each team receives 1 bonus point.
6. If the final match score is calculated as 10-10, the winner of the match will be determined by the following procedure:
  - a. total courts won
  - b. fewest sets lost
  - c. fewest games lost
7. A different scoring system will only be permitted to be used in the case of the beginner/instructional C2 division. See Appendix B for these special rules.
8. Third Set Scoring: If a third deciding set is played, the third set score shall be recorded. If the third set is decided by a match tiebreak, the set score shall be recorded 1-0.

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Division Match Days and Times.

1. Division Match Day:
  - Open A Thursday (inactive)
  - A1 Thursday
  - A2 Tuesday
  - A3 Tuesday
  - B1 Monday
  - B2 Wednesday

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With the exception of masters divisions, home teams shall provide food and drinks following matches to help promote social engagement with their opponents. At a minimum this should include a main course, a side dish and drinks for all those participating in the match.

- a. A division may waive the refreshment requirement for a season if a two-thirds ( $\frac{2}{3}$ ) majority of the teams in the division vote to approve the refreshment waiver during the captains' meeting that occurs prior to the first match of the season. Voting shall occur by anonymous paper ballot at the meeting and a captain or team representative must be present at the meeting in order to cast a

vote. A team representative may vote in absence of the captain with a maximum of one (1) vote per team. If a team does not have a representative present at the meeting, their vote will be recorded by the division director as in favor of providing refreshments following all matches for the season.

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#### APPENDIX B SPECIAL RULES FOR PARTICULAR DIVISIONS

Top A Division (Open A or A1, depending on division vacancies in a given year):

1. Players with a computer-generated USTA rating of 5.0 (at the time of rostering) may only play on Court 1.
2. A team may only play one such USTA 5.0 player in any match.
3. There is no mandatory move up into the top A Division.

A2 Division:

1. Players with a USTA rating of 4.5 at the time of the match may only play on Court 1 and 2.

Masters Divisions:

1. Players, other than those rostered in the Open A or A1 Divisions, may play on two Masters level teams: Masters I/Midmasters or Midmasters/Masters II.
2. Players with a USTA rating of 4.5 at the time of the match may only play on Courts 1 and 2 in the Masters I division.

## RCRL 2023-2024 SLATE

**PRESIDENT:** Hannah Barnes

**VP:** Cammie O'Connell

**SECRETARY/INCOMING PRESIDENT:** Alison Scott

**IMMEDIATE PAST PRESTIDENT:** Lori Cook

**TREASURER:** Cynthia Vogt

**A1**            **DIRECTOR:** Jen Wood  
**CO-DIRECTOR:** Cheryl Mitchell

**A2**            **DIRECTOR:** Katy Andrews  
**CO-DIRECTOR:** Christie Wafford

**A3**            **DIRECTOR:** Carol Tittel  
**CO-DIRECTOR:** Mary Albreckson

**B1**            **DIRECTOR:** Laurie Wood  
**CO-DIRECTOR:** Mary McLaughlin

**B2**            **DIRECTOR:** Jane Bruning  
**CO-DIRECTOR:** Amy Sheehan

**B3**            **DIRECTOR:** Katie Sullivan  
**CO-DIRECTOR:** Mary Beth Arnett

**C1**            **DIRECTOR:** Amy Shiels  
**CO-DIRECTOR:** Carley Rutkowske

**MASTERS I**   **DIRECTOR:** Mindy Terrell  
**CO-DIRECTOR:** Elizabeth Straub

**MASTERS II**   **DIRECTOR:** Lucy Spickard  
**CO-DIRECTOR:** WHEELER/SEYMOUR TEAM TO SUPPLY VOLUNTEER

**MIDMASTERS** **DIRECTOR:** Sheryl Stone  
**CO-DIRECTOR:** Ellen Fontaine

**DATA ADMINISTRATOR:** Dawn Clover/Jody Lorenz

**River City Racquet League**  
**Balance Sheet**  
As of March 31, 2023

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	<u>Mar 31, 23</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
Checking/Savings	
Stock Yards Bank	42,868.61
<b>Total Checking/Savings</b>	42,868.61
Accounts Receivable	
Accounts Receivable	35.28
<b>Total Accounts Receivable</b>	35.28
<b>Total Current Assets</b>	42,903.89
<b>Fixed Assets</b>	
Furniture and Equipment	847.98
<b>Total Fixed Assets</b>	847.98
<b>TOTAL ASSETS</b>	<b>43,751.87</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Equity</b>	
Opening Balance Equity	12,604.23
Unrestricted Net Assets	22,921.49
Net Income	8,226.15
<b>Total Equity</b>	43,751.87
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>43,751.87</b>

## River City Racquet League

## Profit &amp; Loss

04/08/23

July 2022 through June 2023

Accrual Basis

	<u>Jul '22 - Jun 23</u>
Ordinary Income/Expense	
Income	
Program Income	
League Fees	24,345.00
Total Program Income	<u>24,345.00</u>
Total Income	24,345.00
Expense	
Bank Fees	1,244.92
Director/Board Gifts	36.02
Miscellaneous Expense	15.00
Office Expense	
Office Supplies	105.99
Total Office Expense	<u>105.99</u>
Operations	
Postage, Mailing Service	138.00
Printing and Copying	167.48
Supplies	149.18
Telephone, Telecommunications	158.89
Total Operations	<u>613.55</u>
Other Types of Expenses	
Insurance - Liability, D and O	1,748.37
Total Other Types of Expenses	<u>1,748.37</u>
RCRL Social Event	
Misc	6,300.00
Total RCRL Social Event	<u>6,300.00</u>
Subcontracting	<u>6,055.00</u>
Total Expense	<u>16,118.85</u>
Net Ordinary Income	<u>8,226.15</u>
Net Income	<u><u>8,226.15</u></u>



**River City Racquet League**  
**Profit & Loss Budget vs. Actual**  
 July 1, 2022 through April 8, 2023

	Jul 1, '22 - Apr 8, 23	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>Other Types of Income</b>				
RCRL Social Event	0.00	4,700.00	-4,700.00	0.0%
<b>Total Other Types of Income</b>	0.00	4,700.00	-4,700.00	0.0%
<b>Program Income</b>				
League Fees	24,345.00	23,250.00	1,095.00	104.7%
<b>Total Program Income</b>	24,345.00	23,250.00	1,095.00	104.7%
<b>Total Income</b>	24,345.00	27,950.00	-3,605.00	87.1%
<b>Expense</b>				
Annual Fees	15.00	15.00	0.00	100.0%
Bank Fees	1,244.92	1,200.00	44.92	103.7%
Director/Board Gifts	36.02	750.00	-713.98	4.8%
Donations	0.00	2,500.00	-2,500.00	0.0%
<b>Office Expense</b>				
Office Supplies	105.99	250.00	-144.01	42.4%
Website	0.00	325.00	-325.00	0.0%
<b>Total Office Expense</b>	105.99	575.00	-469.01	18.4%
<b>Operations</b>				
Postage, Mailing Service	138.00	175.00	-37.00	78.9%
Printing and Copying	167.48	1,000.00	-832.52	16.7%
Supplies	149.18	275.00	-125.82	54.2%
Telephone, Telecommunications	158.89	525.00	-366.11	30.3%
<b>Total Operations</b>	613.55	1,975.00	-1,361.45	31.1%
<b>Other Types of Expenses</b>				
Insurance - Liability, D and O	1,748.37	1,700.00	48.37	102.8%
<b>Total Other Types of Expenses</b>	1,748.37	1,700.00	48.37	102.8%
<b>RCRL Social Event</b>				
Awards	0.00	2,400.00	-2,400.00	0.0%
Misc	6,300.00	13,000.00	-6,700.00	48.5%
<b>Total RCRL Social Event</b>	6,300.00	15,400.00	-9,100.00	40.9%
<b>Subcontracting</b>	6,055.00	6,475.00	-420.00	93.5%
<b>Total Expense</b>	16,118.85	30,590.00	-14,471.15	52.7%
<b>Net Ordinary Income</b>	8,226.15	-2,640.00	10,866.15	-311.6%
<b>Net Income</b>	<b>8,226.15</b>	<b>-2,640.00</b>	<b>10,866.15</b>	<b>-311.6%</b>

7:37 AM

05/06/23

Accrual Basis

# River City Racquet League

## Balance Sheet

As of May 6, 2023

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	<u>May 6, 23</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
Checking/Savings	
Stock Yards Bank	42,626.42
<b>Total Checking/Savings</b>	<u>42,626.42</u>
<b>Total Current Assets</b>	42,626.42
<b>Fixed Assets</b>	
Furniture and Equipment	847.98
<b>Total Fixed Assets</b>	847.98
<b>Other Assets</b>	
Suspense	300.89
<b>Total Other Assets</b>	<u>300.89</u>
<b>TOTAL ASSETS</b>	<b><u><u>43,775.29</u></u></b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Equity</b>	
Opening Balance Equity	12,604.23
Unrestricted Net Assets	22,921.49
Net Income	8,249.57
<b>Total Equity</b>	<u>43,775.29</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u><u>43,775.29</u></u></b>

## River City Racquet League

## Profit &amp; Loss

July 2022 through June 2023

	<u>Jul '22 - Jun 23</u>
Ordinary Income/Expense	
Income	
Program Income	
League Fees	24,375.00
Total Program Income	<u>24,375.00</u>
Total Income	24,375.00
Expense	
Annual Fees	15.00
Bank Fees	1,246.50
Director/Board Gifts	36.02
Office Expense	
Office Supplies	105.99
Total Office Expense	105.99
Operations	
Postage, Mailing Service	138.00
Printing and Copying	167.48
Supplies	149.18
Telephone, Telecommunications	158.89
Total Operations	613.55
Other Types of Expenses	
Insurance - Liability, D and O	1,748.37
Total Other Types of Expenses	1,748.37
RCRL Social Event	
Misc	6,300.00
Total RCRL Social Event	6,300.00
Subcontracting	6,060.00
Total Expense	<u>16,125.43</u>
Net Ordinary Income	8,249.57
Net Income	<u><u>8,249.57</u></u>

**River City Racquet League**  
**Profit & Loss Budget vs. Actual**  
**July 1, 2022 through May 6, 2023**

	Jul 1, '22 - May 6, 23	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>Other Types of Income</b>				
RCRL Social Event	0.00	4,700.00	-4,700.00	0.0%
<b>Total Other Types of Income</b>	0.00	4,700.00	-4,700.00	0.0%
<b>Program Income</b>				
League Fees	24,375.00	23,250.00	1,125.00	104.8%
<b>Total Program Income</b>	24,375.00	23,250.00	1,125.00	104.8%
<b>Total Income</b>	24,375.00	27,950.00	-3,575.00	87.2%
<b>Expense</b>				
Annual Fees	15.00	15.00	0.00	100.0%
Bank Fees	1,246.50	1,200.00	46.50	103.9%
Director/Board Gifts	36.02	750.00	-713.98	4.8%
Donations	0.00	2,500.00	-2,500.00	0.0%
<b>Office Expense</b>				
Office Supplies	105.99	250.00	-144.01	42.4%
Website	0.00	325.00	-325.00	0.0%
<b>Total Office Expense</b>	105.99	575.00	-469.01	18.4%
<b>Operations</b>				
Postage, Mailing Service	138.00	175.00	-37.00	78.9%
Printing and Copying	167.48	1,000.00	-832.52	16.7%
Supplies	149.18	275.00	-125.82	54.2%
Telephone, Telecommunications	158.89	525.00	-366.11	30.3%
<b>Total Operations</b>	613.55	1,975.00	-1,361.45	31.1%
<b>Other Types of Expenses</b>				
Insurance - Liability, D and O	1,748.37	1,700.00	48.37	102.8%
<b>Total Other Types of Expenses</b>	1,748.37	1,700.00	48.37	102.8%
<b>RCRL Social Event</b>				
Awards	0.00	2,400.00	-2,400.00	0.0%
Misc	6,300.00	13,000.00	-6,700.00	48.5%
<b>Total RCRL Social Event</b>	6,300.00	15,400.00	-9,100.00	40.9%
<b>Subcontracting</b>	6,060.00	6,475.00	-415.00	93.6%
<b>Total Expense</b>	16,125.43	30,590.00	-14,464.57	52.7%
<b>Net Ordinary Income</b>	8,249.57	-2,640.00	10,889.57	-312.5%
<b>Net Income</b>	<b>8,249.57</b>	<b>-2,640.00</b>	<b>10,889.57</b>	<b>-312.5%</b>