



RCRL Board Meeting
June 5, 2023
At Louisville Tennis Club and Via Zoom

In Attendance:

In Person - Lori Cook, Hannah Barnes, Cammie O'Connell, Cynthia Vogt, Sara Walker, Jane Bruning, Jody Lorenz, Mindy Terrell, Katy Andrews, Lucy Spickard, Gail Mansfield, Jennifer Wood, Dawn Clover, Wanda O'Donnell, Carol Tittel, Laurie Wood, Ann Heizer, Amy Sheehan, Shari Fossier

On Zoom - Janice Lechleiter, Amy Lavin, Lisa Ogburn Fowler

The meeting was called to order by President Lori Cook at 4:00pm.

Gail Mansfield motioned to approve the minutes from the May meeting. Sara Walker seconded the motion. The minutes were approved by the board.

Financial Report - Cynthia Vogt

Cynthia provided the board with monthly financial statements (these were not reconciled with the bank account due to timing of the meeting). She shared that a few residual items from the end of season event were logged during the month, reminded she was seeking administrator hours to be paid for this fiscal year, and reported that 1625 registrations were received for the 22-23 season. Cynthia reported she expected RCRL to end the year in a solid financial position with a reserve of ~\$31,000 and suggested this be maintained above \$25,000 going forward.

Sara Walker motioned for the May financials to be approved as presented. Sherri Fossier seconded the motion and it was approved by the board.

Cynthia reported that there were 70 (19%) no-shows for the end of season event based on the tickets not claimed at the gate. This equates to ~\$1900.00 in cost to the league.

Cynthia provided the board with a draft 2023-24 budget to review (see attached). An event charge of \$30/person was proposed, along with a league registration fee of \$17/person. The board discussed the pros/cons of a \$20 registration fee.

Sara Walker motioned to approved the 2023-24 RCRL Budget as presented. Gail Mansfield seconded the motion and it was approved by the board.

An audit committee was formed to review the 2022-23 financials with the following members: Carol Tittel, Jennifer Wood, and Janice Lechleiter. Cynthia will reach out to the committee to schedule the audit.

Data Administrator – Dawn Clover/Jody Lorenz

The data administrators reported that the same number of teams had submitted LOI's as were in the 2022-23 league. Five teams left the league and five new teams were formed.

Vice President – Cammie O'Connell

Cammie reported that she received positive feedback on the end of season event, noting that people enjoyed the food and the venue as the room allowed for more mingling. Having tickets

picked up at the gate allowed for tracking on number of no-shows. We have not had this in the past, so difficult to gauge how this year compared to prior events (325 tickets sold; 70 not claimed). Cammie thanked her committee for all their efforts to host the event for our league members and asked the board to start thinking on ideas for the 2024 event.

President Elect/Secretary – *Hannah Barnes*

Hannah shared follow-up communications with merchandise vendor which would allow for a trial until the end of December 2023 to see if the arrangement was beneficial to both parties. There would be no exposure to RCRL with this site.

Sara Walker motioned to proceed with setting up a RCRL e-store with Vismark Products with a target launch of August 2023. Wanda O'Donnell seconded the motion and it was approved by the board.

Hannah shared rule books would be printed for the 2023-24 season for captains, board members and the clubs. These would be available prior to the captains meetings for distribution. The board requested a larger font be used to improve readability.

Hannah requested the board consider cancelling the July meeting and setting the August meeting date as August 7, 2023 at 6:00pm.

Gail Mansfield motioned to revise the board meeting schedule as proposed. Sara Walker seconded the motion and it was approved by the board.

Past President – *Laura Rock (not present)*

A list of contact information was distributed to the board to review for accuracy. This will be posted on the RCRL website on July 1 when the new terms begin.

President - *Lori Cook*

Lori reminded our donation focus is tennis organizations and shared the donation requests that had been received for this fiscal year were from 10 and Under Tennis and Raise a Racquet. Lori suggested the board fund \$3000 to 10 and Under Tennis and \$500 to Raise a Racquet.

Amy Lavin motioned to approve the donations as proposed. Sara Walker seconded the motion and it was approved by the board.

Lori requested Cynthia Vogt to exit the meeting temporarily. The board discussed a gift to Cynthia for her important service to the league as Treasurer.

Gail Mansfield motioned to approve \$500 toward a Springhurst giftcard for Cynthia Vogt. Sara Walker seconded the motion and it was approved by the board.

Lori shared that she will be hosting a training session for new directors at Springhurst on Monday, June 26th at 5:00pm.

Director Reports

There were no reports from the divisions this month as the season was complete.

The board took a short recess for dinner.

The board came back into session and reviewed the submitted waiver requests and letters of intent. The board reached consensus on the slating of divisions (see attached list).

Jennifer Wood motioned to approve the 2023-24 divisions and their respective teams. Sara Walker seconded the motion and it was approved by the board.

Directors/codirectors reviewed the JCPS calendar and selected dates of play for their division. These were shared with the data administrators for schedule development.

Next meeting will be **Monday, August 7, 2023 at 5:00 p.m.** at Louisville Tennis Club.

Motion to adjourn provided by Gail Mansfield, seconded by Wanda O'Donnell and approved by the board.

2022-2023 RCRL Board Meetings (5pm at LTC, Herr Lane):

2022: 07/11; 08/08; 09/12; 10/10; 11/14; 12/12 (Alternate location)

2023: 02/13; 03/13; 04/10; 05/08; 06/05 **4pm**; ~~07/10~~

	<u>Jul '23 - Jun 24</u>	<i>Actual</i>	Changes
Ordinary Income/Expense	<u>Budget</u>		
Income			
Other Types of Income			
RCRL Social Event	9,000.00	\$ 6,000.00	\$30 x 300 (\$10 increase)
Total Other Types of Income	9,000.00		
Program Income			
League Fees	27,625.00	\$ 24,375.00	17 x 1625 (\$2 increase)
Total Program Income	27,625.00		
Total Income	36,625.00	\$ 30,375.00	
Expense			
Annual Fees	15.00	\$ 15.00	standard
Bank Fees	1,408.88	\$ 1,246.50	5.1% of registration
Director/Board Gifts			
Coaches	0.00		
Director/Board Gifts - Other	1,200.00	\$ 534.96	Increased to account for treasurer gift
Total Director/Board Gifts	1,200.00		
Donations	3,000.00		Increase \$500 last year
Meeting Meals-Refreshments	300.00		Increase inflation
Office Expense			
Office Supplies	150.00	\$ 105.99	Office 365 built in an increase
Website	350.00	-	
Office Expense - Other	0.00		
Total Office Expense	500.00		
Operations			
Postage, Mailing Service	150.00	\$ 138.00	don't think I will need stamps but building in an increase on PO Box
Printing and Copying	250.00	\$ 167.48	
Supplies	175.00	\$ 149.18	
Telephone, Telecommunications	175.00	\$ 158.89	Zoom
Total Operations	750.00		
Other Types of Expenses			
Insurance - Liability, D and O	1,850.00	\$ 1,748.37	
Total Other Types of Expenses	1,850.00		
RCRL Social Event			
Awards	3,500.00		increased to \$10 per award
Decorations	1,250.00	\$ 1,160.70	
Misc	250.00		
Venue	14,500.00	\$ 15,275.00	
Total RCRL Social Event	19,500.00		
Refunds	0.00		
Subcontracting			
Data Administrator	4,000.00	\$ 2,000.00	Two Data Admin
League Management	4,062.50	\$ 4,060.00	1625 x 2.5
Subcontracting - Other	0.00		
Total Subcontracting	8,062.50		
Total Expense	36,586.38	\$ 26,760.07	
Net Ordinary Income	38.63		
Net Income	38.63		

2023-24 Division	Team Name
A1	Bean/Fowler
	Clark/Roby
	Goselin/Barnes
	Haller/Hoffman (First in Fun)
	Hooker/Spears
	Jordan/Shapira (Different Strokes)
	McCulley/Emberson
	Mitchell/Lyons
	Poling/Jasnoff
	Purvis/Dahlem
	Raymer/Fetz
	Ring/Grove
	St Clair/Heeke
	Witherspoon/Sant
A2	Andrews/Anvar
	Dahlem/O'Connell
	Houlihan/Daunhauer (Houligans)
	Marcus/Wheless
	Nicklies/Galbraith
	Peterson/Bolen (Gilles Girls)
	Price/Ramsey
	Rechter/Stack
	Schaller/Northup (Orange Crush)
	Young/Hester
A3	Cecil/Miller (Slice Girls)
	Davenport/Cook
	Karam/Allgeier (Overserved)
	Luccese/Sakaguchi
	Rueff/Lechleiter (Rally Girls)
	Schatz/Carpenter (Prima Donnas)
	Stewart/Scholtz
	Taylor/Rose
B1	Brooks/Potter (Serve Me Another)
	Dawson-Crain/Milliken (Newman's Own)

	Draper/Laventis
	Hanley/Lash (Racqueteers)
	Kinslow/Lewis
	Novak/Goldstein (Overserved 3.0)
	O'Brien/Tencza (Serves You Right)
	Turner/Gibson
	Wallace/Shaver
	Wilhem/Faulkner (Perfectly Matched)
B2	Bruning/Eitel (Simply Smashing)
	LeBoeuf/Parkman (Baby Got Backhand)
	Pryor/Botts (Sets in the City)
	Sexton/Means
	Seymour/Mattingly
	Shenk/Cahoe (High Strung)
	Todd/Freeman
	Tucker/Stork
Winebrenner/Steen (Volley Girls)	
B3	Bradow/Wright (Wildcards)
	Fossier/Bryant (Kicking Ace)
	Gilley/Alderman (Mood Swings)
	Kramer/White (All About That Ace)
	Martin/Hill (Cougars)
	Paradis/Amin (Fresh Cans)
	Reardon/Deal (Slice Girls)
	Sullivan/Magar (Forty Love)
Valentine	
C1	England/Shiels
	Root/Berry (Volley Girls)
	Rutkowske
	Tobbe/Rush (Big Ace Energy)
M1	Calvaruso/Erena
	Gray/Maguire
	Hallion/Kern
	Jordan/Bray
	Khan/Fetz
	Mitchell/Lyons

	Pfeiffer/Dunn (Funtastics)
	St Clair/Bean
	Walker/Dadds
M2	Cobourn/Farmer (Love All)
	Heizer/Guess (Golden Girls)
	Lorenz/Mandlehr
	McGrew/Spickard
	Steen/Winebrenner (Get a Grip M2)
	Thornton/LaVentis (Hot Flashers)
	Ward/Luber
	Wheeler/Seymour (Valley Girls)
MM	Atwell/Anvar
	French/Stuedle (French Masters)
	Keeling/Brice (Balls Out)
	Khan/Sakaguchi
	Owens/Hosch
	Shapero/Clover (All Racket)
	Winebrenner/Steen (Get a Grip MM)

River City Racquet League

Balance Sheet

As of June 5, 2023

	<u>Jun 5, 23</u>
ASSETS	
Current Assets	
Checking/Savings	
Stock Yards Bank	35,343.30
Total Checking/Savings	<u>35,343.30</u>
Total Current Assets	35,343.30
Fixed Assets	
Furniture and Equipment	847.98
Total Fixed Assets	<u>847.98</u>
TOTAL ASSETS	<u>36,191.28</u>
LIABILITIES & EQUITY	
Equity	
Opening Balance Equity	12,604.23
Unrestricted Net Assets	22,921.49
Net Income	665.56
Total Equity	<u>36,191.28</u>
TOTAL LIABILITIES & EQUITY	<u>36,191.28</u>

7:56 AM

06/05/23

Accrual Basis

River City Racquet League
Profit & Loss
July 2022 through June 2023

	<u>Jul '22 - Jun 23</u>
Ordinary Income/Expense	
Income	
Other Types of Income	
RCRL Social Event	6,000.00
Total Other Types of Income	6,000.00
Program Income	
League Fees	24,375.00
Total Program Income	24,375.00
Total Income	30,375.00
Expense	
Annual Fees	15.00
Bank Fees	1,246.50
Director/Board Gifts	534.96
Meeting Meals-Refreshments	262.40
Office Expense	
Office Supplies	105.99
Website	140.00
Total Office Expense	245.99
Operations	
Postage, Mailing Service	138.00
Printing and Copying	167.48
Supplies	149.18
Telephone, Telecommunications	158.89
Total Operations	613.55
Other Types of Expenses	
Insurance - Liability, D and O	1,748.37
Total Other Types of Expenses	1,748.37
RCRL Social Event	
Awards	2,456.97
Decorations	1,160.70

7:56 AM

06/05/23

Accrual Basis

River City Racquet League

Profit & Loss

July 2022 through June 2023

	<u>Jul '22 - Jun 23</u>
Misc	90.00
Venue	<u>15,275.00</u>
Total RCRL Social Event	18,982.67
Subcontracting	<u>6,060.00</u>
Total Expense	<u>29,709.44</u>
Net Ordinary Income	<u>665.56</u>
Net Income	<u><u>665.56</u></u>