



RCRL Board Meeting
July 11, 2022
At Louisville Tennis Club and Via Zoom

In Attendance:

Lori Cook, Hannah Barnes, Cynthia Vogt, Laura Rock, Dawn Clover, Ellana Bessen, Katy Andrews, Sheryl Stone, Ann Heizer, Carol Tittel, Mindy Terrell, Jen Wood (zoom), Diana Schaller (zoom), Amy Lavin (zoom), Lucy Spickard (zoom), Wanda O'Donnell (zoom), Ann Heizer, Jennifer Goselin, Jane Bruning, Jody Lorenz, Gail Mansfield (zoom), Amy Sheehan (zoom), Jody Lorenz, Kristy Warstler, Janice Clark, Jennifer Kline, Jennifer Grimes, Laurie Wood, Janice Lechleiter, Sara Walker, Janie Bean, Lisa Ogburn Fowler

The meeting was called to order at 5:00 by President Lori Cook.

Lori Cook presented appreciation gifts to the 2021-22 Board of Directors and thanked them for their service to the league.

All members present at the meeting introduced themselves to the group.

Jennifer Kline motioned to approve the minutes from the June meeting as amended. Ellana Besson seconded the motion. The minutes were approved by the board.

Financial Report - Cynthia Vogt

Cynthia shared monthly financial statements with the board and provided an introduction to the role of the Treasurer, RCRL's tax status, and our organization's tax filing obligations, fiscal year, budget and financial statements.

Cynthia has setup a Dropbox account for RCRL.

Jennifer Goselin and Jody Lorenz will work with Cynthia to audit the RCRL financials on July 29, 2022.

Data Administrator – Dawn Clover

Dawn shared that she will be running the schedules manually outside of TennisPoint with a system that had worked in previous years. The schedules will then be uploaded into TennisPoint. Directors will be notified when schedules are final in TennisPoint.

Dawn reported there were currently 1378 members in TennisPoint with 966 having paid status.

Vice President - Cammie O'Connell (not present)

Lori Cook shared that a social committee will be needed again in the 2022-23 season to plan our one social event. The event will be targeted for spring.

President Elect/Secretary – Hannah Barnes

Hannah Barnes shared the rule book will be printed with Division Director/Co Director contact information as well as the team captains' phone and email. The books will be available prior to each division's captains meeting. With most of these meetings occurring in August, book pickup will be at the August board meeting unless a director makes other arrangements with Hannah.

Past President – Laura Rock

Laura shared training for new directors/co-directors will be at 4:00pm on August 1st at LTC. Reminded directors to include the codirector on all activities so the codirector will be prepared for their year. An updated list of 2022-23 Officers/Directors/Co-Directors was provided to the board. (attached)

Laura Rock provided the tip to division directors to have a captain's contact sheet printed out for the captains meeting so all captains have a quick reference sheet for their division.

President - Lori Cook

Lori Cook has sent the updated Rules, Bylaws, and meeting dates to the website administrator.

Lori shared the 2022-23 board meeting date calendar and administrative dates to remember for the league. (attached)

The board discussed the formation of the C1 division. Three teams are currently registered. The goal is to identify at least one more team and start a C1 session after Labor Day.

Janice Lechleiter motioned to activate a C division for the 2022-23 season. Jennifer Grimes seconded the motion and it was approved by the board.

The board discussed the need to merge the rules for C1/C2 to create a format that is more closely aligned with C2 in the rule book.

Jennifer Grimes motion to allow flexibility for the 2022-23 C rules related to scheduling and league formation. Janice Lechleiter seconded the motion and it was approved by the board.

Lori shared that she will start sending rules reminders to the league players through TennisPoint as she had done in previous seasons. Jody Lorenz suggested TennisPoint tips could also be sent out to the league as well in this format.

Lori reminded directors that we are encouraging refreshments after matches.

President Cook proposed the following 2022-23 Grievance Committee to the board for approval:

Hannah Barnes, Chair

Jane Bruning

Gail Mansfield

Katy Andrews

Janice Lechleiter

Mindy Terrell

Janice Clark motioned to approve the Grievance Committee as proposed. Lisa Ogburn Fowler seconded the motion and it was approved by the board.

Division Directors were instructed to set a Captain's meeting date at least one week prior to the start of their season and post the date, time and location on the RCRL Board GroupMe.

Director Reports

Division directors/co-directors had no business to report.

Amy Lavin motioned to adjourn the meeting. The motion was seconded by Jennifer Grimes and approved by the board.

Next meeting will be **Monday, August 8, 2022 at 5:00 p.m.** at LTC, Herr Lane

2022-2023 RCRL Board Meetings (5pm at LTC, Herr Lane):

2022: 07/11; 08/08; 09/12; 10/10; 11/14; 12/12 (Alternate location)

2023: 02/13; 03/13; 04/10; 05/08; 06/12; 07/10

RCRL Officers, Directors, and Co-Directors 2022-2023

Terms begin July 1, 2022

President:

Lori Cook 502-744-5012 mljacook@yahoo.com

Vice President:

Cammie O'Connell 804-318-0657 cro4uk@att.net

Secretary:

Hannah Barnes 502-552-7828 drhannahbarnes@mac.com

Treasurer:

Cynthia Vogt 502-439-6191 cavogt@twc.com

Immediate Past President:

Laura Rock 502-410-9900 laurafrenchrock@gmail.com

Data Administrator:

Dawn Clover 502-387-3138 rcrldataadmin@gmail.com

Directors:

A1: Amy Lavin 502-681-2130 amyeslavin@me.com

A2: Jennifer Grimes 502-500-4468 jennkg17@gmail.com

A3: Janice Lechleiter 502-419-1207 jmlechleiter@gmail.com

B1: Wanda O'Donnell 502-819-1888 wodo1222@gmail.com

B2: Gail Mansfield 502-314-8243 gail.mansfield@att.net

B3: Lisa Ogburn Fowler 502-939-6982 photochoc@bellsouth.net

MI: Sara Walker 502-939-9996 sawboog@att.net

MM: Janice Clark 502-648-6323 clarx02@gmail.com

MII: Ann Heizer XXX-XXX-XXXX aheizer@bbtel.com

Co-Directors:

A1: Jen Wood 502-418-0665 woodjg@gmail.com

A2: Katy Andrews 502-553-4986 kmtandrews1968@gmail.com

A3: Carol Tittel 502-649-5509 mandocst@gmail.com

B1: Laurie Wood 502-727-8176 djwood4@aol.com

B2: Jane Bruning 502-939-9994 guinsler3@bellsouth.net

B3: Amy Sheehan 502-526-2544 amystrong43@yahoo.com

MI: Mindy Terrell 502-608-6488 terrell5@twc.com

MM: Sheryl Stone 502-500-5749 sherystn@aol.com

MII: Lucy Spickard 502-551-2261 lspickard@aol.com

2022-23 RCRL Board Meeting Dates

All meetings are the second Monday of the month at 5 p.m. in the boardroom at Louisville Tennis Club unless other notification is given.

July 11
August 8
September 12
October 10
November 14
December 12
January (no meeting unless necessary)
February 13
March 13
April 10
May 8
June 12
July 10

Other Important Dates

May Spring Awards and Season-End Social

Administrative Dates

July 1 New Officers in place
July 15 Rosters due with a minimum 11 players
July Renew or get new insurance to cover the incoming board
Vote on By-law revisions every 3rd year (2022)
Vote on Grievance Committee slate
Informal Audit Committee in place
Update board insurance with new directors
Workshop for new Directors and Co-directors
August 1 Schedules completed
August Rosters close midnight 7 days before each division's first match
Results of RCRL financial books review presented
October 1 Rosters reopen until March 31
November 15 Federal Tax Return due
November Nominating Committee convenes
February Rules Committee meets
March Rules Committee brings recommendations to the Board
March 31 Rosters Close
April Presentation of the slate of new officers
Officers work on draft budget to present at the May meeting
Vote on Rules revisions

May Election of officers and draft budget proposal
June 1 Deadline to file Letter of Intent
June Divisions drafted
Budget approved for th3e next fiscal year
Ratings verification clinics set if needed
June 30 State Tax return due
Annual report due to the state with payment
RCRL fiscal year ends
Term of current officers ends

River City Racquet League

Balance Sheet

07/10/22

As of June 30, 2022

Accrual Basis

	<u>Jun 30, 22</u>
ASSETS	
Current Assets	
Checking/Savings	
Stock Yards Bank	35,227.69
Total Checking/Savings	<u>35,227.69</u>
Total Current Assets	35,227.69
Fixed Assets	
Furniture and Equipment	847.98
Total Fixed Assets	<u>847.98</u>
TOTAL ASSETS	<u>36,075.67</u>
LIABILITIES & EQUITY	
Equity	
Opening Balance Equity	12,604.23
Unrestricted Net Assets	30,563.33
Net Income	<u>-7,091.89</u>
Total Equity	<u>36,075.67</u>
TOTAL LIABILITIES & EQUITY	<u>36,075.67</u>

River City Racquet League

Profit & Loss

07/10/22

July 2021 through June 2022

Accrual Basis

	<u>Jul '21 - Jun 22</u>
Ordinary Income/Expense	
Income	
Other Types of Income	
RCRL Social Event	8,220.00
Total Other Types of Income	8,220.00
Program Income	
League Fees	23,085.00
Total Program Income	23,085.00
Total Income	31,305.00
Expense	
Annual Fees	15.00
Bank Fees	1,141.63
Director/Board Gifts	
Coaches	1,015.73
Director/Board Gifts - Other	227.90
Total Director/Board Gifts	1,243.63
Donations	2,600.00
Meeting Meals-Refreshments	246.23
Office Expense	
Office Supplies	122.95
Website	305.00
Total Office Expense	427.95
Operations	
Postage, Mailing Service	160.75
Telephone, Telecommunications	119.16
Total Operations	279.91
Other Types of Expenses	
Insurance - Liability, D and O	1,654.84
Total Other Types of Expenses	1,654.84
RCRL Social Event	
Awards	1,858.96
Misc	22,073.74
Total RCRL Social Event	23,932.70
Subcontracting	6,855.00
Total Expense	38,396.89
Net Ordinary Income	-7,091.89
Net Income	<u>-7,091.89</u>

River City Racquet League
Profit & Loss Budget Overview
 July 2022 through June 2023

	<u>Jul '22 - Jun 23</u>
Ordinary Income/Expense	
Income	
Other Types of Income	
RCRL Social Event	4,700.00
Total Other Types of Income	4,700.00
Program Income	
League Fees	23,250.00
Total Program Income	23,250.00
Total Income	27,950.00
Expense	
Annual Fees	15.00
Bank Fees	1,200.00
Director/Board Gifts	750.00
Donations	2,500.00
Meeting Meals-Refreshments	450.00
Miscellaneous Expense	0.00
Office Expense	
Office Supplies	250.00
Website	325.00
Office Expense - Other	0.00
Total Office Expense	575.00
Operations	
Postage, Mailing Service	175.00
Printing and Copying	1,000.00
Supplies	275.00
Telephone, Telecommunications	525.00
Total Operations	1,975.00
Other Types of Expenses	
Insurance - Liability, D and O	1,700.00
Total Other Types of Expenses	1,700.00
RCRL Social Event	
Awards	2,400.00
Food	0.00
Insurance	0.00
Misc	13,000.00
Total RCRL Social Event	15,400.00

9:04 AM

07/10/22

Accrual Basis

River City Racquet League
Profit & Loss Budget Overview
July 2022 through June 2023

	<u>Jul '22 - Jun 23</u>
Refunds	0.00
Subcontracting	6,475.00
Total Expense	31,040.00
Net Ordinary Income	-3,090.00
Net Income	<u><u>-3,090.00</u></u>