



RCRL Board Meeting
October 10, 2022
At Louisville Tennis Club and Via Zoom

In Attendance:

Lori Cook, Hannah Barnes, Cynthia Vogt, Cammie O'Connell, Laura Rock, Janice Lechleiter, Sara Walker, Laurie Wood; Via Zoom: Jennifer Wood, Shari Fossier, Lisa Ogburn Fowler, Katy Andrews, Sheryl Stone, Jennifer Grimes, Ann Heizer, Mindy Terrell, Dawn Clover

The meeting was called to order at 5:00 by President Lori Cook.

Janice Lechleiter motioned to approve the minutes from the September meeting.
Jennifer Grimes seconded the motion. The minutes were approved by the board.

Financial Report - Cynthia Vogt

Cynthia provided monthly financials to the board as well as a general ledger for further detail. Cynthia reported 60 registrations received via TennisPoint and one registration payment received via check. The bank statement had not arrived in time to reconcile the financials prior to the meeting.

Data Administrator – Dawn Clover

No Report.

Vice President – Cammie O'Connell

Cammie is seeking feedback on venue for spring event – return to Churchill or try something different? Requests directors put a poll on their GroupMe and report back at the November meeting. Also ask preference – day or night event. Jennifer Wood reported their team likes Churchill Downs as a venue.

President Elect/Secretary – Hannah Barnes

Hannah provided language for proposed Rule VI. P. change for second reading to the board (see attached).

Janice Lechleiter motioned to approve the rule change as presented. Sara Walker seconded the motion. Jennifer Wood expressed concern with the rule not allowing captains to mutually agree to forgo refreshments. A roll call vote was taken of the six directors in attendance and the motion passed unanimously.

Hannah will update the rules document for posting on the website. Lori will notify the league of the change.

Past President – Laura Rock

No report.

President - Lori Cook

Lori reminded the board that TennisPoint registrations have reopened. New league players must have a USTA computer rating or a pro-verified rating. If you are new to a team, you are

considered a new player. Lori reminded directors that they are the gatekeepers to ensure all new players in their division are rostered in accordance with the rules. Grimes asked if the refund had been issued for one player that incorrectly rostered at A2 level. Lori will confirm with TennisPoint that the refund was processed.

Lori asked members to keep a fellow director in prayers due to recent medical diagnoses. Laura Smith will send a note from the board.

Lori requested the December meeting be moved to 6:30pm on December 12th at her home. Consensus from the board was this would be acceptable. The meal will be potluck style and further details to be announced as the date approaches.

Lori brought forth a question for the rules committee to consider – should players be required to move divisions at the end of each season based on their USTA rating – for example if you get bumped to 4.5, do you need to move to A1 the next year?

Director Reports

A1: Amy Lavin – Jennifer Wood reported one new player has been added.

A2: Jennifer Grimes - Reported one player rostered at incorrect level and will be refunded.

A3: Janice Lechleiter - Plans to reach out to players that failed to pay prior to start of the season to ensure they are correctly in the system now that rosters have reopened.

B1: Wanda O'Donnell – Reported one new player has been added to the division.

B2: Gail Mansfield – No report.

B3: Lisa Ogburn Fowler – Reported the addition of three new players.

C1: Shari Fossier – Reported the division has added seven new players. Fossier will check with captains to ensure all new players have paid and that they are rated. Lori will forward pro ratings that she has received.

MI: Sara Walker – Reported that 11 new players have rostered. Captains have verbally agreed to limit 4.5 players to courts 1 and 2 for this season.

MM: Janice Clark – No report. Not present due to health complications.

MII: Ann Heizer – No report.

Next meeting will be **Monday, November 14, 2022 5 p.m.** at LTC, Herr Lane.

Motion to adjourn provided by Janice Lechleiter, seconded by Jennifer Grimes and approved by the board.

2022-2023 RCRL Board Meetings (5pm at LTC, Herr Lane):

2022: 07/11; 08/08; 09/12; 10/10; 11/14; 12/12 (Alternate location)

2023: 02/13; 03/13; 04/10; 05/08; 06/12; 07/10

and all default rules apply to the new start time.

N. Coaching/Spectators.

1. No coaching will be permitted from the start of the warm-up through the conclusion of the match, including during any break, by anyone including a team's coach, a captain, another player, or an observer.
2. If coaching does occur, a warning will be issued by the affected Team Captain. If the offense is repeated, the offending team will forfeit the match.
3. Good sportsmanship and conduct are expected by the players and spectators.
4. Spectators (including infants or children) are not allowed on the court during warm-ups or play.
5. Immediately after a match concludes, players shall exit the courts. Players desiring to watch matches still underway shall do so from the lobby of the facility, not from the sidelines of a court.

O. There will be no matches scheduled during the Jefferson County spring break week.

P. ~~Home teams are encouraged to provide refreshments following matches to help promote social engagement with their opponents.~~

With the exception of masters divisions, home teams shall provide food and drinks following matches to help promote social engagement with their opponents. At a minimum this should include a main course, a side dish and drinks for all those participating in the match.

VII. AWARDS

A. Final Standings.

1. The teams finishing first and second in each Division except C2 will be awarded trophies.
2. Team standings in each Division will be determined according to the procedure listed below. In the event of a tie, the tie shall be broken by the first of the following procedures that does so:
 - a. total points won
 - b. total matches won
 - c. total courts won
 - d. fewest sets lost
 - e. fewest games lost

B. Trophies. The RCRL Board will determine the type of trophy/prize to be awarded and will provide up to 22 trophies for each of the first and second place teams (up to 25 for Masters) in each Division except C2. Absent special circumstances, no trophy will be provided for a rostered player who did not participate in a match. If a team wishes additional trophies, that team will be responsible for payment of the additional cost.

VIII. GRIEVANCES

A. Grievance Committee.

1. At its first meeting of the League Year, the Board will appoint a Grievance Committee comprised of five (5) current or former Board members, no two of whom shall play in the same division. The Grievance Committee shall serve for one league year, but members may be reappointed. The Board shall appoint a chair from among the committee members.
2. A committee member who plays in the Division in which the grievance is filed shall abstain from the vote.
3. In any instance in which a committee member cannot serve, or must abstain, the Immediate Past President will serve in her place. If any additional substitutes be required, they shall be appointed by the League President.

B. Official Score Sheet. The official score sheet shall be the host team's score sheet. Both captains (or acting captains) shall sign the official sheet to acknowledge the accuracy of the scores and the line-ups.

C. Procedure.

1. Chain of command for rules interpretations is team captain, Division Director, and as a last resort, Grievance Committee. Every effort should be made to resolve disputes or protests without resort to filing of a grievance.
2. Within 48 hours of the conclusion of match play, any protests shall be filed in writing (email is acceptable) on the Grievance Form. The protest shall be submitted to the

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Accrual Basis

River City Racquet League

Balance Sheet

As of October 8, 2022

	<u>Oct 8, 22</u>
ASSETS	
Current Assets	
Checking/Savings	
Stock Yards Bank	50,438.30
Total Checking/Savings	<u>50,438.30</u>
Total Current Assets	50,438.30
Fixed Assets	
Furniture and Equipment	847.98
Total Fixed Assets	<u>847.98</u>
TOTAL ASSETS	<u>51,286.28</u>
LIABILITIES & EQUITY	
Equity	
Opening Balance Equity	12,604.23
Unrestricted Net Assets	22,921.49
Net Income	15,760.56
Total Equity	<u>51,286.28</u>
TOTAL LIABILITIES & EQUITY	<u>51,286.28</u>

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Accrual Basis

River City Racquet League
Profit & Loss
July 2022 through June 2023

	<u>Jul '22 - Jun 23</u>
Ordinary Income/Expense	
Income	
Program Income	
League Fees	22,965.00
Total Program Income	<u>22,965.00</u>
Total Income	22,965.00
Expense	
Bank Fees	1,176.41
Office Expense	149.18
Operations	
Postage, Mailing Service	138.00
Printing and Copying	167.48
Total Operations	305.48
Other Types of Expenses	
Insurance - Liability, D and O	1,748.37
Total Other Types of Expenses	1,748.37
Subcontracting	3,825.00
Total Expense	<u>7,204.44</u>
Net Ordinary Income	<u>15,760.56</u>
Net Income	<u><u>15,760.56</u></u>

River City Racquet League
Profit & Loss Budget vs. Actual
July 1 through October 8, 2022

	Jul 1 - Oct 8, 22	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Other Types of Income				
RCRL Social Event	0.00	4,700.00	-4,700.00	0.0%
Total Other Types of Income	0.00	4,700.00	-4,700.00	0.0%
Program Income				
League Fees	22,965.00	21,872.45	1,092.55	105.0%
Total Program Income	22,965.00	21,872.45	1,092.55	105.0%
Total Income	22,965.00	26,572.45	-3,607.45	86.4%
Expense				
Bank Fees	1,176.41	1,200.00	-23.59	98.0%
Director/Board Gifts	0.00	750.00	-750.00	0.0%
Donations	0.00	2,500.00	-2,500.00	0.0%
Office Expense				
Office Supplies	0.00	250.00	-250.00	0.0%
Website	0.00	325.00	-325.00	0.0%
Office Expense - Other	149.18	0.00	149.18	100.0%
Total Office Expense	149.18	575.00	-425.82	25.9%
Operations				
Postage, Mailing Service	138.00	175.00	-37.00	78.9%
Printing and Copying	167.48	1,000.00	-832.52	16.7%
Supplies	0.00	275.00	-275.00	0.0%
Telephone, Telecommunications	0.00	525.00	-525.00	0.0%
Total Operations	305.48	1,975.00	-1,669.52	15.5%
Other Types of Expenses				
Insurance - Liability, D and O	1,748.37	1,700.00	48.37	102.8%
Total Other Types of Expenses	1,748.37	1,700.00	48.37	102.8%
RCRL Social Event				
Awards	0.00	2,400.00	-2,400.00	0.0%
Misc	0.00	13,000.00	-13,000.00	0.0%
Total RCRL Social Event	0.00	15,400.00	-15,400.00	0.0%
Subcontracting	3,825.00	6,475.00	-2,650.00	59.1%
Total Expense	7,204.44	30,575.00	-23,370.56	23.6%
Net Ordinary Income	15,760.56	-4,002.55	19,763.11	-393.8%
Net Income	15,760.56	-4,002.55	19,763.11	-393.8%

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Accrual Basis

River City Racquet League
General Ledger
 As of June 30, 2023

Type	Date	Num	Adj	Name	Memo	Split	Debit	Credit	Balance
Stock Yards Bank									35,227.69
Check	07/11/2022	1022		Hannah Barnes		Accounts Paya...		99.95	35,127.74
Check	07/11/2022	1023		Hannah Barnes		Office Expense		149.18	34,978.56
Check	07/11/2022	1024		Lori Cook		Accounts Paya...		450.00	34,528.56
Payment	08/01/2022			Stripe 1		Accounts Rece...	15,408.12		49,936.68
Check	08/01/2022	1025		Cynthia Vogt		-SPLIT-		1,886.37	48,050.31
Check	08/14/2022	1026		Hannah Barnes		Printing and C...		167.48	47,882.83
Payment	08/31/2022			Stripe 1		Accounts Rece...	1,834.56		49,717.39
Deposit	09/13/2022			Jordan Kristie	Mid masters fee	League Fees	15.00		49,732.39
Payment	10/01/2022			Stripe 1		Accounts Rece...	705.91		50,438.30
Total Stock Yards Bank							17,963.59	2,752.98	50,438.30
Accounts Receivable									0.00
Invoice	07/31/2022	48		Stripe 1		-SPLIT-	15,408.12		15,408.12
Payment	08/01/2022			Stripe 1		Stock Yards B...		15,408.12	0.00
Invoice	08/31/2022	49		Stripe 1		-SPLIT-	1,834.56		1,834.56
Payment	08/31/2022			Stripe 1		Stock Yards B...		1,834.56	0.00
Invoice	09/30/2022	50		Stripe 1		-SPLIT-	705.91		705.91
Payment	10/01/2022			Stripe 1		Stock Yards B...		705.91	0.00
Total Accounts Receivable							17,948.59	17,948.59	0.00
Furniture and Equipment									847.98
Total Furniture and Equipment									847.98
Accounts Payable									-549.95
Check	07/11/2022	1022		Hannah Barnes		Stock Yards B...	99.95		-450.00
Check	07/11/2022	1024		Lori Cook		Stock Yards B...	450.00		0.00
Total Accounts Payable							549.95	0.00	0.00
Sales Tax Payable									0.00
Total Sales Tax Payable									0.00
Opening Balance Equity									-12,604.23
Total Opening Balance Equity									-12,604.23
Unrestricted Net Assets									-22,921.49
Total Unrestricted Net Assets									-22,921.49

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Accrual Basis

**River City Racquet League
General Ledger
As of June 30, 2023**

Type	Date	Num	Adj	Name	Memo	Split	Debit	Credit	Balance
Program Income									0.00
League Fees									0.00
Invoice	07/31/2022	48		Stripe 1	League fees	Accounts Rece...		19,710.00	-19,710.00
Invoice	08/31/2022	49		Stripe 1	League fees	Accounts Rece...		2,340.00	-22,050.00
Deposit	09/13/2022			Jordan Kristie	Mid masters fee	Stock Yards B...		15.00	-22,065.00
Invoice	09/30/2022	50		Stripe 1	League Fees	Accounts Rece...		900.00	-22,965.00
Total League Fees							0.00	22,965.00	-22,965.00
Total Program Income							0.00	22,965.00	-22,965.00
Bank Fees									0.00
Invoice	07/31/2022	48		Stripe 1	Stripe fees	Accounts Rece...	1,016.88		1,016.88
Invoice	08/31/2022	49		Stripe 1	Stripe fees	Accounts Rece...	115.44		1,132.32
Invoice	09/30/2022	50		Stripe 1	stripe fees	Accounts Rece...	44.09		1,176.41
Total Bank Fees							1,176.41	0.00	1,176.41
Office Expense									0.00
Check	07/11/2022	1023		Hannah Barnes	Name badges...	Stock Yards B...	149.18		149.18
Total Office Expense							149.18	0.00	149.18
Operations									0.00
Postage, Mailing Service									0.00
Check	08/01/2022	1025		Cynthia Vogt	PO box rental...	Stock Yards B...	138.00		138.00
Total Postage, Mailing Service							138.00	0.00	138.00
Printing and Copying									0.00
Check	08/14/2022	1026		Hannah Barnes	120 Booklets, ...	Stock Yards B...	167.48		167.48
Total Printing and Copying							167.48	0.00	167.48
Total Operations							305.48	0.00	305.48
Other Types of Expenses									0.00
Insurance - Liability, D and O									0.00
Check	08/01/2022	1025		Cynthia Vogt	1Jul22-30Jun...	Stock Yards B...	1,748.37		1,748.37
Total Insurance - Liability, D and O							1,748.37	0.00	1,748.37
Total Other Types of Expenses							1,748.37	0.00	1,748.37

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Accrual Basis

River City Racquet League
General Ledger
As of June 30, 2023

Type	Date	Num	Adj	Name	Memo	Split	Debit	Credit	Balance
Subcontracting									0.00
Invoice	07/31/2022	48		Stripe 1	Tennis Point f...	Accounts Rece...	3,285.00		3,285.00
Invoice	08/31/2022	49		Stripe 1	Tennis Point f...	Accounts Rece...	390.00		3,675.00
Invoice	09/30/2022	50		Stripe 1	Tennis Point f...	Accounts Rece...	150.00		3,825.00
Total Subcontracting							3,825.00	0.00	3,825.00
TOTAL							43,666.57	43,666.57	0.00